

Burland Homeowners Association, Inc.
November 12, 2016

Board Members

Jim Glenn
Butch Kappel
Debbie Kappel
Sue Glenn

Members

Roger Sawyer
Mary Ellen Sawyer
David Sitko

Non-Members

Jeff Ravage

The meeting was called to order at 9:00 a.m. and it was determined there was a quorum.

Minutes of the October 8, 2016 meeting were approved as read.

President's Report

Jim Glenn chaired the meeting in the absence of Jim Aitkenhead who was ill.

Mt. Bailey Trail – Jeff Ravage announced that the trail work had been completed. Jeff elaborated with specifics on the work that had been done, and provided pictures of the various stages of the work in progress. An invoice was also presented for the balance owed.

Jim asked that we might consider a Trail Maintenance Agreement which may be addressed in January, 2017.

Aspen Tree Trail – Jim G. provided information about the trail and provided pictures of the volunteers who gave generously of their time and labor in completing the first phase. Jim said that they were able to stay within the first half of the budget of \$1700.00 and look forward to completion in the spring as weather permits. Mary Ellen expressed our thanks and appreciation to Jim in his efforts in gathering volunteers for this project.

Lights at Subdivision – Roger ordered batteries for replacement for the sign at 285 and CR72, and later for Catamount and Sleepy Hollow as needed. Jim G. will get these installed.

Firewise – Dave provided an update of his conversations with Joe Burgett (Assistant PCFD Fire Chief) and an email on the steps to be taken on the program, along with a copy of the Wildfire Hazard – Risk Assessment. Dave believes we should politely push the idea of the retro-reflective address markers at a cost of \$10, and encourage property owners to request a personal fire hazard assessment.

Mary Ellen will send an email to our Firewise email group requesting volunteers to form a committee. Once we have a committee, we can move forward with their ideas for marketing Firewise, offering address markers to everyone for purchase, mitigating our own properties with the idea of this "catching on" to other neighbors, and also helping elderly or disabled property owners.

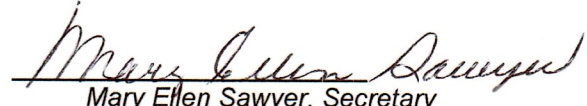
Christmas Lights Judges – Jim G. asked for volunteers for judging the Christmas lights and it was decided that Mary Ellen will contact Bill and Janene Eggett who were the judges last year, and asked them if they would consider doing it again this year. Jeff Ravage mentioned that he may help with this if someone would do the driving.

Treasurer's Report – The report was approved as read.

There was no further business and the meeting adjourned at 9:45 a.m.



Jim Glenn, Vice President



Mary Ellen Sawyer, Secretary

Burland Homeowners Association, Inc. Meeting 2016
November 12, 2016

ACTION ITEMS

Mary Ellen

1. *Send email to Firewise peeps asking for volunteers to form a Committee to further the efforts of the Firewise Community project.*
2. *Email to Jim A. concerning final payment for CUSP Mt. Bailey trail work.*
3. *Email to Bill and Janene Eggett asking them to judge Christmas lights.*
4. *Letters (with checks) to all charities to which we are donating money.*

Roger

1. *Issue checks to all charities approved for donations.*
2. *Issue payment to CUSP for Mt. Bailey trail work pending Jim A.'s approval.*

Jim A.

1. *Contact Postmistress to attend future meeting to discuss cluster boxes.*
3. *Contact Jeff Ravage to obtain more information about future Trail Maintenance Agreement that he referred to at this meeting. We may want to consider this at the January meeting.*

BURLAND HOMEOWNERS ASSOCIATION, INC. MEETING AGENDA

November 12, 2016

- I. Call To Order
- II. Review and Approval of Prior Meeting Minutes *Butch David app'n*
- III. President's Report
 - ✓ a. Mt. Bailey Trail Work – Update (Information from Jeff Ravage) *Complete our performed list of what they did completed & step into - water bars*
 - ✓ b. Information from Jack Roberts on his evaluation of the trail work. *Copy of report requested cc for record?*
- IV. ✓ Aspen Tree Trail Update - Jim Glenn and Dave Sitko *Trail maint. agreement? address in January*
- V. ✓ Subdivision light replacement cost (Old 285/CR72) – Jim Glenn
- VI. ✓ Firewise – David Sitko *mail copy*
- VII. ✓ Volunteers for Christmas Lights Contest (10 homes to be judged; \$50 each)
- VIII. ✓ Treasurer's Report
- IX. Old Business
- X. New Business

Trail Maintenance Agreement

send email to F/vice get committee

email to Jim & Janeen to do?

email to Jim A. p. bal.

jeggett06@gmail.com Janeen

discuss details of work performed, leaches, rack, installation, etc.

*Coni 3/803-3246
Calo. Medford Mt*

Aspen Tree Easy Trail
 30 tons of roadbase installed on Friday and Saturday Oct 28-29th, 2016



Len & Diane Strozinski + grandson Aiden & granddaughter Ella,
 Butch & Debbie Kappel, Sue Glenn, Jim Aitkenhead, Dave Sitko, Lee Roberts



Tractor operators Earl Harris (far left) and Rob Elsner (far right)



We did 'over half of trail + 40 extra feet -- Aiden, Diane, Len, Sue and Lee



Top of trail to be done May 2017

Burland Homeowners Association, Inc. Meeting

November 12, 2016

EXECUTIVE SESSION

Board Members

*Jim Glenn, Vice President
Mary Ellen Sawyer, Secretary
Sue Glenn
David Sitko*

*Roger Sawyer, Treasurer
Debbie Kappel
Alan (Butch) Kappel*

The meeting was called to order at 10:00 a.m. by Jim Glenn in Jim Aitkenhead's absence due to illness. It was determined a quorum was present.

Minutes of the October 8, 2016 meeting were approved as read.

The Treasurer's report was approved as read.

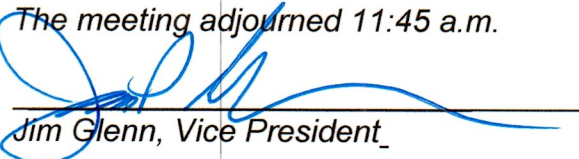
President's Report

Jim G. presented the invoice from Jeff Ravage (CUSP) for the completion of the work on Mt. Bailey trail, and the balance owed of \$10, 763.00. Jack Roberts was to have talked with Jim A. about Jack's concerns on certain points of the trail and neither was available at the meeting. It was then motioned by Dave, seconded by Sue Glenn and approved that the balance would be paid pending review and approval by Jim A.

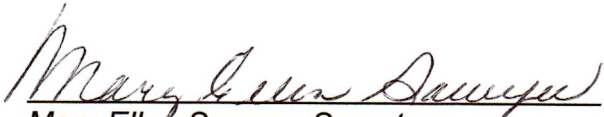
Charity Donations

Mary Ellen had forwarded letters of documentation received from all of the charities we had contacted and all were properly documented i.e., outlining their respective work and missions. It was motioned by Debbie, seconded by Sue, and approved that the HOA would donate \$1,000 each to Intermountain Humane Society, Park County Senior Coalition, St. Laurence Thanksgiving Baskets (285 Corridor, Peace Shelter, and Mountain Resource Center; and \$500 each to Fitzsimons Middle School, Deer Creek Elementary School, and Platte Canyon High School. Letters with checks will be mailed accordingly.

The meeting adjourned 11:45 a.m.



Jim Glenn, Vice President



Mary Ellen Sawyer, Secretary

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