

Burland Homeowners Association, Inc.

March 11, 2017

Board Members

Jim Aitkenhead Pat White
Jim Glenn Roger Sawyer
Mary Ellen Sawyer Jack Roberts
Butch Kappel Debbie Kappel
Dave Sitko Sue Glenn

Members

Patrick Goggin
John/Beth Atherton

Non-Members

Jeff Ravage
Mike Whitmore
Jeanne Sonderup
Mike Brazell

The meeting was called to order at 9:00 a.m. and it was determined there was a quorum.

Minutes of the February 11, 2017 meeting were approved as read.

President's Report

Jim said he had talked with Joann Bartczak, Post Grad Counselor at PCHS concerning the proposal of having a senior student help with our newsletter i.e., setting it up, obtaining advertisements, etc., and tying this in with a scholarship. The ads would assist in a hard copy mailing of the newsletter once a year which in the long run, helps to get the word out and market our HOA. (The newsletter is currently posted on our website.) Joann agreed it was a good idea but her concern was that teachers normally do not have the time to spend outside of their normal work-day, on extra-curricular activities such as this. She will give this some thought, however.

Scholarship – *Mary Ellen reviewed for those present, that the Board had again voted to award a \$5,000 scholarship to a graduating PCHS (or homeschooled) senior. Further, that Jim Aitkenhead and Jack Roberts were going to head up the scholarship committee, but that we would like a third person to participate. (We had thought initially that school staff was going to assist with the interviews, however, that is not the case.) Debbie said she would look at her travel schedule and depending on the date set for interviews, she would like to do this, as she did last year, and enjoyed doing it. Debbie said she would get with Jim concerning the dates. Pat also mentioned that she would volunteer for the interview process.*

Treasurer's Report – *The report was approved as read.*

Old Business – *Dave talked about the Firewise information he had put together before his two month absence. Jim explained that it was our thinking that it would be best to wait until his return since Dave is the lead on this project, so that he (Dave) was aware of anything that was being done.*

Jim Glenn said that he plans to finish up the Aspen Trail with a work session in May and it was decided that this would be done on Saturday, May 20th. Everyone is welcome to join in and Jim mentioned that if anyone had access to a tractor, that would be very helpful.

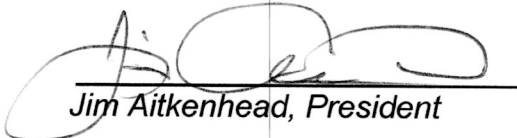
Address Signs - The address signs were discussed at length and it was agreed that this would be a good step forward, not only toward our certification for a Firewise Community, but it is such an important identification marker for the Fire Department for any emergency. We would prefer the Fire Department become involved with possibly a letter to the community stressing the importance of the address signs. This will be discussed further at the Executive Session regarding cost of the signs, what the HOA will pay, etc.

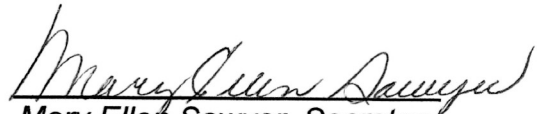
New Business

Local Improvement District/Internet Service - Mike Brazell, County Commissioner talked about a proposed new internet service/cable at the PC Library and how that would be tied in to a Local Improvement District which would designate who will have access to this. It would be necessary for 51% approval of those in the Local Improvement District. The County is asking for the HOA to promote this. Jeff Ravage mentioned that something similar to this was on the ballot in the last election and it was turned down. Mike was asked to provide us the details in writing for our review and consideration.

Mt. Bailey Trail Maintenance – Jeff Ravage brought a proposal for on-going trail maintenance by simple maintenance/landscaping for a crew of 1 leader with 3-4 crew for this work at a cost of \$4,000 for 3 full days of trail work. The proposal was for an annual agreement to be renewed each year as desired. This proposal will be taken under consideration and Jeff advised accordingly.

There was no further business and the meeting adjourned at 9:50 a.m.


Jim Aitkenhead, President


Mary Ellen Sawyer, Secretary

Burland Homeowners Association, Inc. Meeting
March 11, 2017

EXECUTIVE SESSION

Board Members

Jim Aitkenhead
Jack Roberts
Butch Kappel
Mary Ellen Sawyer

Jim Glenn
Debbie Kappel
Roger Sawyer
Pat White

Sue Glenn
Dave Sitko

The meeting was called to order at 10:00 a.m. and it was determined a quorum was present.

Minutes of the February 11, 2017 meeting were approved as read.

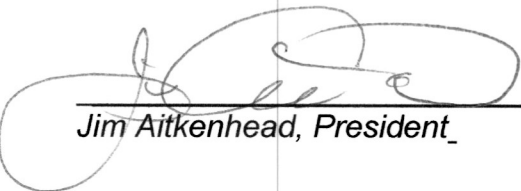
The Treasurer's report was approved as read.

Firewise - Dave reviewed the Firewise information sent before his absence. It was suggested that a meeting be scheduled with an outline of the steps to be taken to become a Firewise Community and to set up a committee to work to this end. Jack Roberts agreed to work with Dave in this effort, and hopefully an evening meeting can be held in May either at the Fire Station or at Shepherd of the Rockies Church, whichever is available. Firewise information is also being included in our April newsletter.

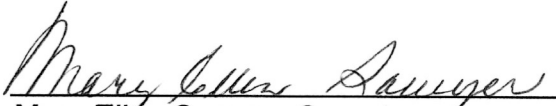
Address Signs – Signs were further discussed from the general meeting and Jim said he would like to see us do a hard copy mailing with a picture of an address sign along with details. Jim said he had talked with a "sign person" early on, and the cost was approximately \$8.00 and some change. Discussion was that the property owner should pay \$5.00 toward the purchase of their respective address sign; the HOA, the balance. Jim will be working on this project.

CUSP Trail Maintenance Proposal – The proposal was reviewed at \$4,000 for a lead/crew of 4 for 3 days and it was agreed that the HOA would rather assume the trail maintenance with volunteers from the community. Jack Roberts will take the lead on this and we will pursue volunteers through our newsletter, social media and a sign at the Park. Jim A. will let Jeff Ravage know that we chose not to enter into this Agreement.

There was no further business to discuss and the meeting adjourned 10:30 a.m.



Jim Aitkenhead, President



Mary Ellen Sawyer, Secretary

BURLAND HOMEOWNERS ASSOCIATION, INC. MEETING AGENDA

March 11 2017

- I. *Call To Order*
- II. *Review and Approval of Prior Meeting Minutes* ✓
- III. *President's Report*
 - a. *PCHS Journalism Students – Newsletter (2018)* ✓
- IV. *Mary Ellen – PCHS 2017 Scholarship* ✓
- V. *Treasurer's Report*
- VI. *Old Business*
- VII. *New Business*

Burland Board of Directors Executive Session (Open to Board of Directors)

March 11, 2017

- I. *Review and Approval of Prior Executive Meeting Minutes*
- II. *Treasurer's Report*
- III. *President's Report*
- IV. *Old Business*
- V. *New Business*

Burland Homeowners Association, Inc. Meeting 2016
March 11, 2017

ACTION ITEMS

Jim Aitkenhead

1. *Contact Joe Burgett, PCFD, (303-548-0854) concerning address signs.*
 - a. *Look into cost of signs and hard copy mailing to property owners with information.*
2. *Scholarship Committee – Application deadline – March 23rd; Joann Bartczak to mail set of applications to Jim A. and Jack Roberts.*
3. *Let Jeff Ravage know (303-838-2877) that HOA chose not to enter into Trail Maintenance Agreement.*

Dave Sitko

1. *Work with Jim A. on address signs.*
2. *Work with Jack Roberts concerning Firewise meeting/content.*

Jack Roberts

1. *Work with Dave Sitko concerning Firewise meeting/content.*
2. *Trail Maintenance Lead.*

Debbie Kappel

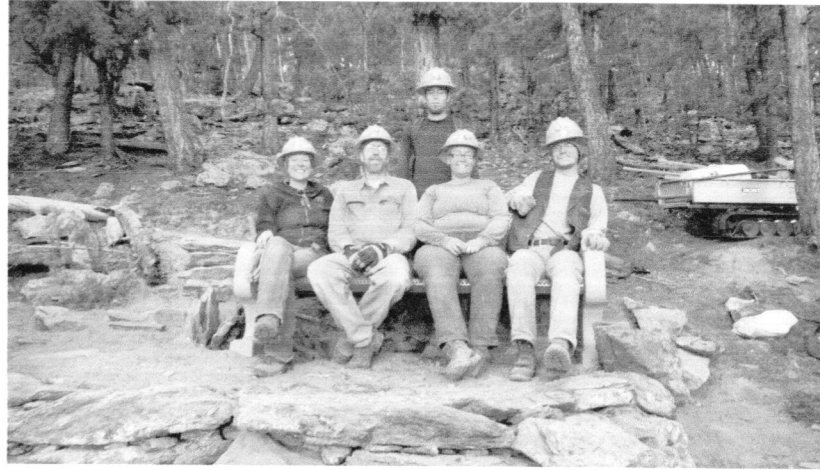
1. *Check travel schedule with interview schedule for possible participation. Let Jim A. know.*

Mary Ellen

1. *Ongoing scholarship program with PCHS.*
2. *Send Jim G. sign for Park asking for trail work volunteers.*
3. *Send Jim A., Dave and Jack newsletter draft for review.*
4. *Finalize Newsletter (April).*

BAILEY MOUNTAIN TRAIL PROPOSAL COALITION FOR THE UPPER SOUTH PLATTE

Submitted by - Jeff Ravage
Box 726, Lake George CO 80827
719.748.0033
ravage@cusps.ws



Mount Bailey Trail: Elevation : 9,089' Counties : Park Quad : Bailey

Prominence: 549'

Objectives: This proposal to the Board of the Burland Homeowners Association, from the Coalition for the Upper South Platte, is to undertake on-going trail maintenance of the Mount Bailey Trail in Weakland Fawkes park, Bailey, Colorado. Following a successful major upgrade of the trail, CUSP is happy to offer our services for continued trail work. All trails suffer from degradation, both natural and man-made. Sub-Urban trails, such as Mount Bailey, are more susceptible to abuse due to the proximity to densely populated areas. Liability issues for such sites are increasingly problematic for land managers of such properties. The most economical approach to high traffic trails has always been continued maintenance to reduce risk from natural erosion and heavy traffic. The paradox of the work done in the summer of 2016 is that the improvements to the trail will serve to make it even more attractive to hikers, park visitors, and the general public.

Proposal: CUSP has a proven track record of trail maintenance, Gill trail at Cheesman reservoir being a prime example; the public trails at the Sanborn Western Camps being another. We generally try to approach these agreements by conducting multiple annual projects with either volunteers (for simple maintenance/ landscaping concerns) and days with full crew (1 leader with 3-4 crew) for challenging work. This is exactly what we propose for the Mount Bailey Trail.

CUSP will conduct 3 days of trail work, a combination of crew and volunteer days, annually, beginning in the summer of 2017. This will be an annual agreement and can be renewed each year as desired. It would be appropriate to begin a season with a walk-thru of the trail to agree on highest priorities, secondary priorities, etc. Work will then be scheduled by CUSP and coordinated with the Board to eliminate possible scheduling conflicts.

Based on actual costs from the 2016 season CUSP proposes a fee for service agreement of the amount of \$4,000 for 3 full days of trailwork.