

REVIEW

Burland Homeowners Association, Inc.

August 08, 2018

Board Members

Jim Glenn
Pat White
Jack Roberts
Sue Glenn
Dave Sitko
Debe Whitford
Shawna Roberts

Members

Barbara Returns From Scout
Sharon Horn
Dan Harmon
Jim Moore

The meeting was called to order at 9:00 a.m. and it was determined there was a quorum;

The minutes of the July 14, 2018 meeting were approved as read.

Members were welcomed and introductions made.

Dave mentioned we need to contact our members better with both HOA and Firewise. Subject came up that maybe constant contact is better than Mailchimp. HOA as it stands does not pay for Mailchimp. Constant Contact will assess a fee.

Jim M stated that Constant Contact may be better as it addresses the HOA particularly verses Mailchimp with a long address that eventually mentions the HOA.

Barbara Returns from Scout also suggested Constant Contact as a better resource.

Firewise opened their own Facebook page and already have 140 people.

Barbara will research stats for Mailchimp vs Constant Contact.

Barbara also suggested that possible liability forms suggest approval for pictures as well. Jim/Jack to verify with attorney.

Dave for Firewise stated unfortunately we were denied grants for both Colorado Natural Gas and State Farm.

Animal Evacuation:

Shawna: printed and handed out a flier with some evacuation tips

Important numbers for Animal Evacuation are as follows - Park County Animal Control (719) 836-4122, Jeffco Animal Control (303) 271-5070 and Clear Creek Animal Rescue Team (303) 688-0924. Also, www.animalevac.org

Be prepared:

- 1) Microchip your pets
- 2) Put together a disaster preparedness kit
- 3) Teach livestock to load into trailers (example: put food in trailers so not afraid)
- 4) Find somewhere to stay ahead of time

Shawna will gather more information for September meeting.

Treasurers report approved as read

Old Business: NONE

New Business:

Jim Moore started progress report for both Firewise and BHOA.

Jim M also stated a glitch in the Wix application as it only holds one email address which would be BHOA.

We have 5 new members through PayPal.

Jim M to move funds from PayPal once a month. **Jack** would like this the last day of the month.

PayPal is an automatic recurring payment. PayPal will send notice for payment prior to deduction.

Dave: Dues renewal date will be discussed in the Executive session.

Jim M added the PayPal function to the BHOA website for address marker orders.

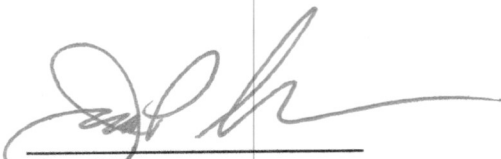
Shawna set out and picked up the sandwich board signs for the meeting.

Pat suggested that residents must have Firewise 911 address markers to be eligible for Christmas Lights & Decorations contest, so judges may clearly see the address for the property.

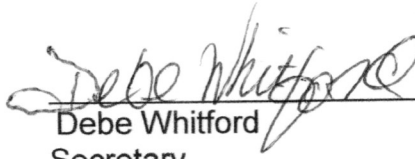
Jim Glenn discussed drafting a letter in regards to Air BnB properties. Owners and property management companies need to educate the tenant of all Firewise rules, Burland Bylaws and Covenant restrictions.

A resident expressed concerns of neighbors shooting bow and arrows at targets and what safety precautions should be taken. Please contact the non-emergency number for the Sheriff's office @ 719 836-4121.

Motion to adjourn: 9:53 a.m.



Jim Glenn
President



Debe Whitford
Secretary

Burland Homeowners Association, Inc. Meeting
August 11th, 2018,

Review

EXECUTIVE SESSION

Board Members

Jim Glenn
Jack Roberts
Pat White
Sue Glenn
David Sitko
Debe Whitford
Shawna Roberts

The meeting was called to order 10:05 a.m. and it was determined there was a quorum.

Minutes of the July 14, 2018 meeting were approved as read.

Treasurer's Report

The report was approved as read.

Jim, Jack, Pat and Debe filled out paperwork requested from **Eric Lybarger**. Debe will mail signed documents to Eric.

HIGH VIEW LANE

Jim: Citizen Complaint 22 Hi Meadow. From Rick Devrous email dated July 28th, 2018.

- My name is: Rick Devrous and I have a neighbor (Ryan Bailey) who lives at the address of:

→ 22 High View Lane. He bought this property about two years ago. the house on the property was unoccupied sense I lived here before he bought the property. I lived here for 22 years. When Ryan first bought the property he said he was going to upgrade the house to live in it. He was living there in the house at this time with NO well or septic. Then moved out when the winter hit.

The house has been sitting there sense then. The exterior walls are falling down. There is TRASH ALL OVER AND HE IS LIVING THERE ON THE PROPERTY in back of the house in a camper.

This property is a BAD EYESORE. I had a neighbor at the end of my driveway (51 High View Lane) last spring sold his house. When he had his house on the market and viewing it people were asking what was going on with the house down the road. This house at: 22 High View Lane not helping the value of the houses around it.

THIS PROBLEM NEEDS TO BE ADRESSED!!!!

THANK YOU

Rick Devrous
64 High View Lane
Bailey, CO. 80421
HOME# 303-838-8601
CELL# 303-913-1580

Soft letter sent August 01, 2018. If no response, we will send out second hard complaint letter on September 1st 2018. This matter must be resolved within one year or is grandfathered in as is. Jim will touch base with county code enforcement (Rebecca).

Jim: contacted Mr. Devrous and explained what the BHOA is able to do with letters and also gave him county information as well. There is no certification of occupancy and all permits are nearing expiration. Jim will contact Rebecca next week after inspector has been to property.

Jim: sent an email to the Theisen's, in response to their concerns about Airbnb rentals. Unfortunately, there is nothing in our covenant's currently to address's Airbnb's directly, but they do address properties and complaints. Jim suggested in our next mandatory mailing to include an update on Airbnb's. Jim will draft Airbnb or VRBO letter for board to approve.

Pat: County is updating URL's.

Jim: Anyone interested in writing bylaw's? **No Volunteers**

Jack: recommends All board members review bylaws and have suggestions by October's Executive meeting for updates in November's Executive meeting.

Debe: recommends Jim M show Jack how to transfer monies from PayPal

Jack: mentioned there is a cost of \$0.88 per transaction through PayPal.

Jack: will check into pricing on banners for both picnic and monthly meetings. Jack also displayed the new Firewise roadside safety signs - "TREE WORK AHEAD" And will look into pricing for "My house was mitigated by Burland Firewise" signage.

Shawna: would like to add pot luck to annual meeting banner.

Pat: making address labels for next year's picnic letter and other bulk mailings.

Sue: suggests mailings go to all of Burland Ranchette residents, not just members.

Jack: Rocky Mountain Apparel was the best choice for Firewise Volunteer T-shirts at \$258.55 total, pending no changes. Each of the 8 committee members will receive 2 shirts.

Jack: Would like to include Jim Glenn on shirts since he has been to every mitigation. All approved. Dave made the motion to budget \$400 for shirts. Pat and Jim second.

Jack: Firewise received a \$40.00 donation. Suggestions on how to use:

- 1) Give to general fund or Firewise
- 2) Dave made the motion to use the \$40 for an address marker lottery.
Seconded and approved.

Jim: Senior Coalition: Great Senior Centers in Evergreen, 54 minutes away and Fairplay, 53 minutes away. Is there interest to have a Senior Center in Bailey? Those interested in helping Seniors come join our group. Silverset in Shawnee may reserve one day per week or month for their Luncheon.

Jack Treasurer Report: Rise Broadband has an over payment of about \$5,000 so they will not be paying until that overpayment is met. No PMR report for July. **All Approved.**

Old Business: None

New Business:

Dave: Dues Verification. When are they due and when are they considered eligible members with HOA Benefits. Are they very late or very early if they pay at annual picnic? Our Bylaws are ambiguous and need to be rewritten. Our own bylaws state, dues must be paid at least 30 days prior to casting a ballot for voting at the annual meeting so dues would need paid by June's meeting to vote. People don't just buy property at the beginning of the year. Do we prorate a person moving in, in August?

All: it was agreed the Bylaws language needs to be rewritten since it is unclear and open for interpretation

Jim: Anyone interested in writing bylaw's? **No Volunteers**

Jack: recommends **All** board members review bylaws and have suggestions by October's executive meeting for updates in November's Executive Meeting.

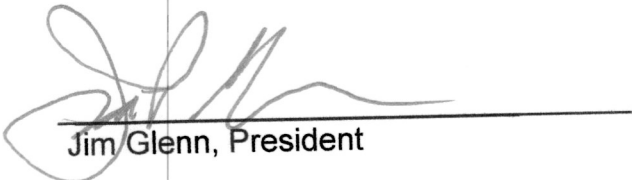
Pat motioned for BHOA to pay for the secretary's computer and Staples tech services. \$800 was approved for computer and staples, on the condition that when and if she retires, the computer is surrendered to the BHOA. Jim made motion to approve and Jack second.

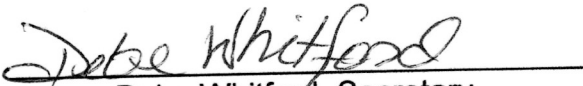
Debe: will need to change/update all passwords on all BHOA computer accounts.

Debe: Wix event replies should only be acknowledged by secretary and then forwarded to the correct entity.

Pat: Motioned to conclude the training for secretary. All approved.

Meeting adjourned 11:20 a.m. 08.11.2018.


Jim Glenn, President


Debe Whitford, Secretary

BURLAND HOMEOWNERS ASSOCIATION, INC. EXECUTIVE MEETING AGENDA

August 11, 2018

- I. Call To Order
- II. Citizens Complaint from : 22 High View Lane
- III. Airbnb updates?
- IV. Dues verification on when they are due
- V. Dues verification on when eligible for BHOA
- VI. Banner for annual meeting
- VII. Firewise updates
- VIII. \$40 donation for Firewise
- IX. Firewise updates Jack and Dave
- X. Treasurer's Report

- XI. Old Business

- XII. New Business

BURLAND HOMEOWNERS ASSOCIATION, INC. EXECUTIVE MEETING AGENDA

August 11, 2018

- I. Call To Order
- II. Citizens Complaint from : 22 High View Lane
- III.
 - a. Updates from some of our Scholarship winners (I will have their printed emails for Jim to announce).
 - b. Senior Coalition
 - c. Volunteers
 - d. Thank you and welcome to our newest Directors-Carrie Marsh and Shawna Roberts and their first official meeting
- IV. Firewise updates Jack and Dave
- V. Shawna: information on animal evacuation
- VI. Treasurer's Report
- VII. Old Business
- VIII. New Business

To

Pat White Debe Whitford, Dist 8 Jack Roberts Dave Sitko
Shawna Roberts and 2 more...

CC

Jim Glenn

Aug 14 at 12:28 PM

Board,

I spoke with Rebecca in Park County Code Enforcement,
719-836-4267 (sometimes phone does not connect).

An inspector, Sarah, went to 22 High Drive on 8-7-2018 and
issued a "30-day violation notice". The owner has until 9-7-
3018 to respond. Response could be to apply for building
permit (none at this time) or owner may offer some plan.

If no response by 9-7-2018, inspector will return to property
within the next week with notice from attorney.

I will touch base with Rebecca again on 9-17-2018 for an
update.

Jim