

Burland Homeowners Association, Inc., 2018
March 10, 2018

Board Members

*Jim Glenn
Sue Glenn
David Sitko
Pat White
Butch Kappel
Mary Ellen Sawyer
Roger Sawyer*

Members

*Jean Wagner
Shawna Roberts
Gene Durst
Stephanie Kott
Matt Ewton
Andrea Fisher
Barbara Returns*

The meeting was called to order at 9:00 a.m. and it was determined there was a quorum;

The minutes of the February 10, 2018 meeting were approved as read.

President's Report

Park Cameras – Jim reported that the electrical work had been completed and we are awaiting the installation of the cameras which should be done soon.

Area Broadband Update – Jim shared information that Mike Brazell had recently provided which he said was a good summary of the status of things. There was a long discussion of fibre optics, the pros and cons, and that there are ongoing Broadband meetings in the area. Gene Durst commented that the time is now and emphasized the importance and timeliness of acting on it immediately. Gene also suggested that the HOA do a mailing on this.

Park County Activities – The Sheriff campaign is going on. The process of the election i.e., caucuses, assemblies, etc. was discussed.

Website – Jim Moore gave his analysis of the best website builder for our HOA and his recommendation was WIX. This will allow us many options including any one of us being able to update the site with announcements, pictures, etc., along with a shopping cart allowing online membership payment. He believed that the cost would be around \$250 each for two websites i.e., the HOA and Firewise, or \$500. Jim asked for a motion to proceed with the purchase of WIX; Sue motioned, David seconded, and the motion carried.

Treasurer's Report

The report was approved as read.

***Old Business** – David spoke briefly about Firewise, the progress and future projects. The mitigation is on hold due to weather; there is presently a Fire Ban, and Jack, our forestry expert, is currently out of town. David talked about going door-to-door in his neighborhood, explaining the need for and*

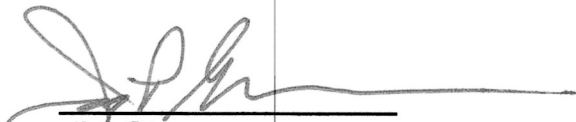
selling Address Markers, and emphasized the need for "active" volunteers. Jim said to let us know when they are ready to begin mitigation and we will get the word out.

Pat outlined the work of the Widow's Oil Pantry and their needs. Mary Ellen said that we had sent a letter inviting them to a meeting to explain their mission so that we can consider them for a future donation; however, we have had no response to date. Jim mentioned that this is something, along with other community services, that we can list on our new website.

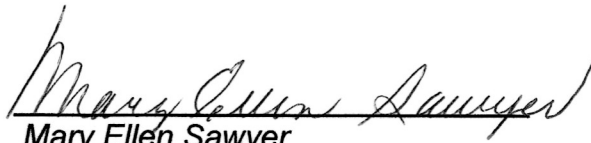
Gene Durst said that in looking at the by-laws, it appeared that we began compensating our directors in 1996 and that he believed that everyone was due for a raise. (It was actually must later than that.)

Pat mentioned that we have a vacant Director position at this time and we're always on the lookout for a replacement.

The meeting was adjourned at 10:10a.m.



Jim Glenn
President



Mary Ellen Sawyer
Secretary

Burland Homeowners Association, Inc. Meeting
March 10, 2018

ACTION ITEMS

- 1 – Jim - Ongoing/pending camera project at Park. Woode back April 1st from Florida.
- 2 – Mary Ellen – Send Jim Firewise Address Marker sales spreadsheet.
- 3 – Mary Ellen – Work with Joann Bartczak, Post-Grad Advisor at PCHS on scholarship. Update scholarship application, establish timelines, coordinate interviewers, etc.
- 4 – Mary Ellen – Follow up on letters to charities re scheduling to meet with the Board.
- 5 – Roger – Work with Jim Moore re online membership payments on new website, etc.

BURLAND HOMEOWNERS ASSOCIATION, INC. MEETING AGENDA

March 10, 2018 – 9:00 a.m.

- I. Approval of Meeting Minutes – February 10, 2018 ✓
- II. President's Report
 - a. Park Camera Project ✓
 - b. Area Broadband Update ✓
 - c. Park County Activities ✓ *elections discussion*
- III. Website Proposal – Jim Moore ✓ *141X*
- IV. Treasurer's Report ✓
- V. Old Business ✓ *Have F/K*
- VI. New Business

Burland Homeowners Association, Inc. Meeting
March 10, 2018

EXECUTIVE SESSION

Board Members

*Jim Glenn
Jack Roberts
David Sitko
Sue Glenn*

*Mary Ellen Sawyer
Roger Sawyer
Butch Kappel
Pat White*

The meeting was called to order 10:30 a.m. and it was determined there was a quorum. Minutes of the February 10, 2018 meeting were approved as read.

Treasurer's Report

The report was approved as read.

Scholarship

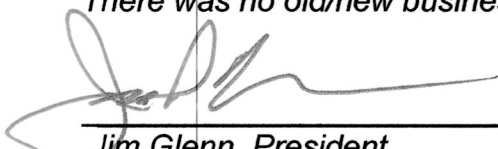
Mary Ellen explained the normal process for the Scholarship Award; how it works from beginning to end. This is a \$5000 scholarship to be awarded by the HOA (\$1,250 each year) to a graduating senior (or home-schooled) from Platte Canyon High School. Jim asked for a motion to approve; Pat motioned, Dave seconded and the motion carried.

Mary Ellen will begin work with Joann Bartczak, Post-Graduate Advisor at the high school, to see this process through. As soon as a timeline is established with the school, we will determine who on the Board might be available as a Committee to screen the applications and conduct the interviews. Jim also mentioned that it would be good to invite Joann to a meeting and Mary Ellen will extend an invitation to Joann.

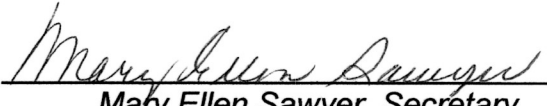
Jim Glenn, Butch Kappel (gone 1st half of April), David Sitko and Pat White volunteered to help with interviews. Mary Ellen mentioned in the past, there have been as many as 11 - 13 applicants max; there were 7 applicants last year. In the past the interviewers screen the applications and narrow it down to 3-4 students to interview, depending on the total number of applications. Interviewers take turns asking the respective student the same questions and then score them. (Mary Ellen will provide the questions.) Plan several hours to read and narrow-down (screen) applicants and an hour or two to interview the students. Timeframe is mid/late April and must be done prior to Awards Ceremony in May.

Note: Joann Bartczak came out-of-retirement to again work as Post-Graduate Advisor part-time this year and doesn't plan to be available next year. She has been good at communication and we most likely will be working with a new advisor next year.

There was no old/new business and the meeting adjourned at 11:10 a.m.



Jim Glenn, President



Mary Ellen Sawyer, Secretary

BURLAND HOMEOWNERS ASSOCIATION, INC. MEETING AGENDA
EXECUTIVE SESSION

March 10, 2018 – 9:00 a.m.

- I. *Approval of February 10, 2018 minutes.*
- II. *Treasurer's Report*
- III. *Scholarship Award*
- IV. *Website – Approval for Cost* ✓ – *Jim moved to general mtg.*
- V. *New Business*
- VI. *Adjournment*